

# State CTSO Advisory Committee

## Notes and Recommendations

### April 26, 2012 (Alpine SD)

#### 1. Attendance

- CTE Directors: Christine Heslop – WFN, Marianne Oborn – WFS, Glen Bailey – Mountainland, Dave Gardner – Southwest, Melissa Swenson (for Judy Mainord/for Gwen Callahan) – Southeast, Kent Bunderson – Uintah Basin, Boyd Donaldson - Central
- State Advisors: Vince Merrell – DECA, Lucille Brizzee (for Duke DiStefano) – FBLA/PBL, Nikki Sue Larkin – FCCLA, Brett Evans – FFA, Denise Abbott – HOSA, Richard Wittwer – SkillsUSA, Mike Smoot - TSA
- State Specialists: Budddy Deimler – AG, Laura deShazo – BE, Pearl Hart – FC, Tara Bell - HS
- USOE: TC Danel-CTSO Manager, Thalea Longhurst USOE Coordinator
- Excused: Dave Milliken - ST

#### 2. Follow up from Last Meeting

- Leadership Training Institute – June 6 – 8, 2012 Crystal Inn – Downtown. Rooming list and memo sent April 9, 2012. Please bring a shoebox for each organization (not each student) and decorate. These will be used for suggestions and compliments.
- CTSO Advisor Corner
  - Policies, General Code of Conduct will be put onto site
  - Activity Summary List and Calendar of Events will be updated quarterly.

#### 3. CTSO Policies

- Ratio change from 1:8 voted 1:10. Motion was made by Glen Bailey, 2<sup>nd</sup> by Marianne Oborn, voted to change. This ratio is effective for all conferences, regardless of the length or location.
- Encouraged districts to make sure that all chaperones responsible for your students and that all students from your district being chaperoned by another district's adult know who each other are and what the expectations are.
- All chaperones must register for the conference they are attending.

#### 4. FY 2013 Budget

- DECA will be half the cost because they are local. They will be requesting about \$157 rather than \$300 which will be put into carryover.
- Actual carryover was not determined from BATC. Estimated \$44,000
- Advisors were asked to look at salaries/travel before specialists create contracts for FY13. Adjust if necessary.
- Historically districts retained \$100,000. In FY12 \$145,000 was given. FY13 proposed \$125,000. Committee asked if National Travel could be increased to \$335, but it wasn't a promise that it would stay that way in future years. FFA will still need to take the \$300/per student if increased.
- Dave Gardner motioned for the FY13 budget to be approved, 2<sup>nd</sup> by Boyd Donaldson, voted approved

#### 5. Three Year Calendar 13-14-15

- Calendar Events on CTSO website: Advisors asked to give TC bulk of dates by June 1<sup>st</sup>.

- State Event Calendar: Easter falls early FY13; issues with FCCLA and SkillsUSA dates. Those advisors asked to get with Thalea if they would like to change those dates. Also 2016 will be the same issue. Mike Smoot (TSA) will be changing to a 2 day schedule (Tuesday – Wednesday). He is waiting on the TSA board for approval and will get that information in as soon as possible.

6. Advisor Issues:

- FBLA/DECA issue. Member/state officer broke rules. District supersedes rules of state. Student is always a “member” first and the district will always be held liable.
- Gender Issues – Denise Abbot (HOSA): student/female wanted to be “known” by male, but nothing legally had been done. Accommodate as much as possible. Denise made 2 certificates: one for female name and one for male name. Parents paid for separate room for student.

7. District Issues:

- Discussion took place regarding funds for students other than 1<sup>st</sup> place winners. Some CTSOs allow other than 1<sup>st</sup> place winners to attend nationals. Per CTSO Policy: only 1<sup>st</sup> place winners are funded from USOE. Other monies are up to the district if they want to fund or help fund.
- Districts and CTSOs need to work together to set the expectations for both advisors and students regarding national travel. Districts always have the final say.

8. Other Items:

- Zinch.com: some questions were not appropriate to obtain state support. USOE stand is to not support use of Zinch.com with our CTSOs for fund-raising purposes.
- CTSO Day on the Hill: All but 2 CTSO's this year. Communication between CTSOs and UACTE needs to improve – will be working on this. February 13, 2013 is next CTSO Day on the Hill
- FCCLA Fall New Advisor Training: Need more time and training for new advisors (more in depth). FCCLA would like to take a voluntary attendance workshop around the state. Support is requested from CTE Directors. A portion will be paid by FCCLA, but some money will need to come from districts (\$10 - \$12). Dave Gardner expressed concern with St George area traveling. FCCLA will look at adding a fourth site in SW Utah.

Next Meeting:

Wednesday October 10, 2012  
Location: TBD